## eTIGER SECURITY

- REMEMBER your UserID and Password, NEVER share them with anyone.
- Immediately change your given password. This password protection is YOUR security for attestation to your data, i.e., your electronic signature.
- The SDE does NOT have access to your password—we can only reset your password.
- If the CTE director needs to reset the director password, the director sends an email to <a href="mailto:Tina.McNeal@state.tn.us">Tina.McNeal@state.tn.us</a> with email subject as "Reset Password".
- If the teacher needs to reset the teacher password, the teacher sends an email to <a href="mailto:Tina.McNeal@state.tn.us">Tina.McNeal@state.tn.us</a> with email subject as "Reset Password" and copy the email to the CTE director as well.
- Teachers will only have *eTIGER* access to the classes they teach. (Classes accepted by the school approval process.)
- CTE Director of each system will be able to access all classes of their own school system.
- CTE Directors may log in to *eTIGER*, click on "District Teacher" to see your list of teachers with *eTIGER* access.
- Refer to "eTIGER Teacher Access" at this web site or "Help" at eTIGER reporting application to update the teacher access.

Attitude is everything...